

Information & Digital Technology

Certificate III in Information, Digital Media and Technology (ICA30111)

Hours of completed work placement: _____ hours

Compulsory units I am currently working on or I have completed:

Unit Code	Unit Title	Working towards	Completed
BSBWHS304	Participate effectively in WHS communication and consultation processes	<input type="checkbox"/>	<input type="checkbox"/>
ICTICT202	Work and communicate effectively in an IT environment	<input type="checkbox"/>	<input type="checkbox"/>
ICTICT302	Install and optimise operating system software	<input type="checkbox"/>	<input type="checkbox"/>
ICTSAS301	Run standard diagnostic tests	<input type="checkbox"/>	<input type="checkbox"/>
BSBSU301	Implement and monitor sustainable work practices	<input type="checkbox"/>	<input type="checkbox"/>
ICTICT301	Create user documentation	<input type="checkbox"/>	<input type="checkbox"/>

Elective units I am currently working on or I have completed:

Unit Code	Unit Title	Working towards	Completed
ICTICT203	Operate application software packages	<input type="checkbox"/>	<input type="checkbox"/>
ICTICT308	Use advanced features of computer applications	<input type="checkbox"/>	<input type="checkbox"/>
ICTWEB302	Build simple websites using commercial programs	<input type="checkbox"/>	<input type="checkbox"/>
ICTWEB303	Produce digital images for the web	<input type="checkbox"/>	<input type="checkbox"/>
ICTWEB201	Use social media tools for collaboration and engagement	<input type="checkbox"/>	<input type="checkbox"/>

Add any other units you have completed.

Student Name (Print): _____

Student Signature: _____ Date: _____

Attach to the Application Form.