HOW TO COMPLETE A NSW STATUTORY DECLARATION

(OATHS ACT 1900, NSW, NINTH SCHEDULE)

At the following points you need to clearly **print in black biro** the following details:

- 1. [Name of declarant] write your full name.
- 2. [Residence] write your full address.
- 3. (At) do hereby solemnly declare and affirm that: write a statement about the facts relating to your situation.
- 4. [Place] Declared at: write in the Suburb where form is witnessed.
- 5. [Date] the date the form is witnessed.
- 6. [Signature of declarant] you are to sign the form.
- 7. [Name of authorised witness] the **name** of the person witnessing the document and their **registered number** to be inserted.
- 8. [Qualification of authorised witness] Only a Justice of the Peace for NSW; a Solicitor; or a registered Notary Public can witness NSW Statutory Declarations.
- 9. The witness completes the rest of the form stating if your face was visible or not.
- 10. Whether the witness has known you for 12months OR confirmed photographic evidence [describe identification document relied on] the witness has to state the document sighted eg. Drivers licence and the licence number; or Passport etc.

Statutory Declaration *OATHS ACT 1900*, NSW, NINTH SCHEDULE

I,, of [name of declarant]	[residence]
do hereby solemnly declare and affirm that	
[the facts to be stated according to the declarant's kn	owledge, belief, or information, severally]
And I make this solemn declaration, as to the	e matter (or matters) aforesaid, according
	, ,
to the law in this behalf made – and subject	to the punishment by law provided for any
to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in the	to the punishment by law provided for any on.
to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in the	to the punishment by law provided for any on.
to the law in this behalf made – and subject to the law in this behalf made – and subject to wilfully false statement in any such declaration. Declared at:	to the punishment by law provided for any on.
to the law in this behalf made – and subject to the law in the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in this behalf made – and subject to the law in the law in this behalf made – and subject to the law in the l	to the punishment by law provided for any on. [date] [signature of declarant]
to the law in this behalf made – and subject wilfully false statement in any such declaration declared at:	to the punishment by law provided for any on. [date] [signature of declarant]
to the law in this behalf made – and subject wilfully false statement in any such declaration declared at:	to the punishment by law provided for any on. [date] [signature of declarant]
to the law in this behalf made — and subject to the law in this behalf made — and subject to the law in the presence of an authorised witness, who standard to the law in the presence of an authorised witness.	to the punishment by law provided for any on. [date] [signature of declarant] ates: [qualification of authorised witness]
to the law in this behalf made – and subject wilfully false statement in any such declaration. Declared at:	to the punishment by law provided for any on. [date] [signature of declarant] ates: [qualification of authorised witness] ng of this statutory declaration by the person
to the law in this behalf made – and subject wilfully false statement in any such declaration. Declared at:	to the punishment by law provided for any on. [date] [signature of declarant] ates: [qualification of authorised witness] ng of this statutory declaration by the person
to the law in this behalf made – and subject wilfully false statement in any such declaration. Declared at:	to the punishment by law provided for any on. [date] [signature of declarant] ates: [qualification of authorised witness] Ing of this statutory declaration by the person and apply]
to the law in this behalf made – and subject wilfully false statement in any such declaration. Declared at:	[date] [signature of declarant] [ates: [qualification of authorised witness] Ing of this statutory declaration by the person [not apply] [see the face of the person because the person
to the law in this behalf made – and subject wilfully false statement in any such declaration. Declared at:	[date] [signature of declarant] [ates: [qualification of authorised witness] Ing of this statutory declaration by the person [not apply] [see the face of the person because the person
in the presence of an authorised witness, who st I,	to the punishment by law provided for any on. [date] [signature of declarant] ates: [qualification of authorised witness] Ing of this statutory declaration by the person on apply] see the face of the person because the person iied that the person had a special justification onths OR*I have confirmed the person's identity using