



CAMDEN HAVEN HIGH SCHOOL

Integrating Face-to-face and Distance Learning

Senior Curriculum 2025
Vocational Education and Training

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INTRODUCTION TO VOCATIONAL EDUCATION & TRAINING

Introduction to Vocational Education and Training

VET courses provide the opportunity to develop the skills, knowledge and understanding required by industry for employment in a related occupation. The courses provide training, and with them, the opportunity to be assessed against industry determined standards. The assessment compares each individual against the “competence” requirements set down by industry. Vocational courses may be studied as:

- School delivered vocational courses
- External delivered vocational courses (EVET)
- Other vocational courses through private providers

At the conclusion of the course all students will receive a Statement of Attainment listing all Units of Competency achieved. Industry identifies the units of competency that must be achieved to gain a Vocational Certificate. If all of these units of competency are achieved a certificate will be issued. Not all Year 12 (HSC) courses will lead to a full certificate qualification. Additional study may be required to acquire the full certificate. Further information is provided in this booklet.

These qualifications are recognised nationally as part of the Australian Qualifications Framework.



NESA issues qualifications for the Department of Education (DoE) Registered Training Organisations (RTO). These are in addition to HSC qualifications.

SCHOOL DELIVERED VOCATIONAL COURSES

Course Provision

All senior students are able to access Vocational Education and Training (VET) courses as part of their HSC at school. These courses are called school delivered VET courses or VPSS. Most VET courses lead to an AQF Certificate II, depending on the units of competency achieved by the student in the course. The qualification will be recognised across Australia by other education and training institutions.

The creation of courses each year is dependent on the available resources. Every effort is made to accommodate the individual student's career requirements in their selection of vocational courses. Delivery of these courses is part of the student's pattern of study and all delivering teachers are qualified and recognised by regulatory bodies and the DoE. Information about VET courses offered at Camden Haven High School are provided in the CHHS Subject Selection Handbook. **More detailed information on the actual content and vocational outcomes of the VET courses will be provided in this VET Information book.** All students selecting VET will undertake an induction program upon enrolment with their teacher.

Assessment

All VET courses are competency-based. Assessment is based on the student's ability to demonstrate course competencies. There is no pass/fail. This means a course mark is not allocated. Performance is judged against standards prescribed for each element of competency in the course. Wherever practical, the teacher will gather assessment evidence of knowledge and skills in each competency on a number of occasions and in a variety of contexts. Students will be judged as either competent or not yet competent. If they are not judged as not yet competent, then a student will be given other opportunities to demonstrate competence.

Work Placement

Work placement is structured learning in the workplace (real or simulated). Work placement is a **mandatory HSC requirement of each VET course offered at Camden Haven High School** and plays an integral part of the assessment program for the course. Learning in the workplace will enable students to;

- progress towards the achievement of industry competency
- develop appropriate attitudes towards work
- learn a range of behaviours appropriate to the industry
- practise the skills acquired in the classroom

Generally students will be expected to do **35 hours in a 120 hour course**, or approximately one week of placement per year of the course. This is usually organised as a **block of one week**. It is the responsibility of the student to ensure that missed work in other subjects is caught up. The teacher, in collaboration with the VET Head Teacher, the local work placement program (Mid Coast Connect) and local employers, will arrange work placement. It is the responsibility of the VET teacher to ensure that students are prepared to undertake work placement. The expected timing of work placement for VET courses is negotiated with Mid Coast Connect and the delivering teacher.

To establish links with industry and maximise the student's work place opportunities, the delivering teacher will initiate contact with the employer and if possible, undertake a work place visit to assess student competence in consultation with the employer.

In some circumstances part-time work can be counted as work placement. If the part-time job is in an area that is closely related to the studied VET course then a student may apply for exemption from part or the entire work placement requirement of the course.

SCHOOL DELIVERED VOCATIONAL COURSES

Levies and Refunds

In addition to normal school fees, VET courses may attract a special fee or levy, usually to cover the cost of consumables and equipment. A receipt will be issued.

If you are studying the course and you drop out or change courses early in the year then the school will usually refund any special levy unless resources and equipment have already been purchased on your behalf. Otherwise a pro rata system will apply.

Fees and levies are clearly stated in the Senior Prospectus and on the enrolment application. Students experiencing financial difficulties may apply for support through the Student Assistance Scheme.

Access and Equity

Provision is made to support students with disabilities who study VET courses. The school will assess each student's particular support needs and provision will be made in terms of the study program, assessment, special equipment or work placement arrangements. Parents/caregivers should speak to the VET teacher or Student Learning Support Officer about any concerns.

Additional literacy and numeracy support is available for all students. Other types of support such as assessment preparation and time management are available on request. Students should discuss this with their teacher or Year Adviser.

Recognition of prior learning

A student's past learning and experience may exempt the student from certain study and assessment requirements in a VET course. This learning and experience may include study at other schools or study in another course, part-time work or life experiences.

If a student believes they may qualify for recognition of prior learning (RPL) then they should examine the units of competency from the syllabus for the course and obtain a copy of the Student for Recognition of Prior Learning from the teacher. The teacher will guide the student through this application and will talk about the implications of exemption for the HSC. It is the student's responsibility to provide evidence to support their RPL application.

Credit Transfer

Under the Australian Quality Training Framework (AQTF) by Mutual Recognition Obligations, a Registered Training Organisation (RTO) must recognise the AQF qualifications and statements of attainment issued by any other RTO. This means that you can apply for credit when enrolling with the school, TAFE or other private providers by providing the Certificate or Statement of Attainment of Competencies from another RTO. This credit will effectively reduce the duration of the course, though Year 12 (HSC) preparation will still occur.

SCHOOL DELIVERED VOCATIONAL COURSES

Complaints and Appeals

VET students may appeal if they feel in any way dissatisfied with the assessment process. If a student disagrees with the outcome of an assessment they have the right to appeal. Students must ask for a review as soon as possible after receiving their result. The appeal process is set out in the school's Assessment Guidelines booklet.

The student should follow these steps when applying for an appeal.

Speak to the teacher who assessed the work.

If not satisfied with your discussion with the teacher then make an appointment to speak to the Head Teacher of the particular VET course.

The Head Teacher will discuss your concerns with you.

A joint meeting will be arranged between you, the teacher and the Head Teacher so your concerns and those of the teacher can be addressed.

The result of this meeting may be:

A revised assessment by the teacher

A new assessment task to replace part of the disputed task

A new assessment task to replace the entire disputed task

No change to the original result

Camden Haven High School offers the following VET Qualifications:

Business Services

Construction

Entertainment Industry

Fitness

Hospitality

Manufacturing and Engineering

Primary Industries

Retail Services

Sport Coaching



FREQUENTLY ASKED QUESTIONS

What does VET mean?

VET means Vocational Education and Training. VET courses are available at Stage 5 and at Stage 6 - Higher School Certificate (HSC) for students which allows the student to gain an HSC and an AQF credential at the same time. School, TAFE and other private providers deliver VET courses.

What is the difference between VET courses and other HSC courses?

- VET courses can deliver dual accreditation, meaning a VET course can give an Australian Qualification Framework (AQF) qualification in addition to units of study counting towards the HSC.
- Learning and assessment focuses on skills and is *competency based*.
- In some VET courses work placement is compulsory

What is reported on the HSC?

All VET courses are recorded on the HSC. As well, an HSC student receives either an Australian Qualification Framework (AQF) credential or a Statement of Attainment towards an AQF credential with a transcript of the units of competency achieved. Units of competencies are reported to the NSW Education Standards Authority (NESA).

What are competencies?

A student is assessed for competency against standards set by industry for skill performance. Being assessed as competent means a student has reached a pre-defined minimum level of work performance in an industry skill area.

Do VET courses count towards the Australian Tertiary Admissions Rank (ATAR)?

VET courses can be included in the HSC pattern of study. All VET Industry Curriculum Framework Courses (ICF) may be included in a student's ATAR. In order for a VET course to count towards an ATAR, a student must study a 240 hour course and must sit a written exam for the HSC.

What is the Australian Quality Framework (AQF)?

The AQF broadly refers to national principles, standards for delivery and qualifications in VET. VET is delivered by Registered Training Organisations. Tamworth 90162 is currently delivering Vocational Education and Training in 118 schools.

What are Australian Qualification Framework (AQF) qualifications?

VET qualifications are expressed as AQF levels. They are recognised Australia wide. Students may gain an AQF credential at either Certificate I or II and in some instances either part or all of Certificate III depending on the VET course they study and the units of competency they achieve.

What are Industry Curriculum Frameworks?

NSW Education Standards Authority NESA has packaged VET courses from national Training Packages into courses and units of study for the Higher School Certificate. A student may do a 120-hour course, 240-hour course, and may elect to do a 60 or 120-hour specialisation course. ICF courses have a mandatory work placement component and an optional HSC exam that may contribute to the ATAR.

What is the difference between an Industry Curriculum Framework (ICF) course and a VET Board Endorsed Course (VET BEC)?

A VET BEC course may have a mandatory work placement but does not have a HSC exam. Both ICF and BEC VET courses contribute to a student's HSC pattern of study. However a Board Endorsed Course (VET BEC) does not contribute to the ATAR

What are Specialisation Courses?

Specialisation courses are 1 unit or 2 unit extensions added to the 240 hour (2 unit x two years) course. Specialisation courses build upon the normal ICF course and deliver more training towards AQF levels. They may be selected during the HSC year. These units do not count towards the ATAR but do count towards the HSC.

Why is work placement compulsory in some VET courses?

Industry says workplace learning greatly enhances classroom training. Work placement in a 240-hour course is 70 hours (usually done as two one-week blocks, one week during the Preliminary course and one week during the HSC course). Part-time work may be used to claim Recognition of Prior Learning (RPL) credit. Specialisation courses also have work placement requirements.

Who delivers VET to students?

VET courses are delivered in schools by teachers who have undertaken additional training to become qualified to deliver a VET course.

What is RPL?

Recognition of Prior Learning (RPL) allows students to seek recognition of their skills and knowledge gained prior to beginning a VET course as a result of formal training, work experience, life experience and part-time work. The relevant VET Coordinator at your school holds application forms.

What is Credit Transfer?

Credit Transfer (CT) allows students to seek recognition of their skills and knowledge gained as a result of previous achievement of units of competency and/or a qualification. The relevant VET Coordinator at your school holds application forms.

How do foundation and employability skills relate to VET courses?

Foundation and employability skills feature in all units of competency; they are defined as "skills required not only to gain employment, but also to progress within an enterprise so as to achieve one's potential and contribute successfully to enterprise strategic directions."

**STUDY IN A VET ICF COURSE MAY GIVE A STUDENT ACCESS TO THE HSC
AND AN AQF CREDENTIAL, WORKPLACE LEARNING AND AN ATAR.**

HSC MINIMUM STANDARD

What is the HSC minimum standard?

NSW Education Standards Authority (NESA) has implemented the HSC minimum standard to help ensure that students have the key literacy and numeracy skills for life after school. Students in New South Wales will need to demonstrate a minimum standard of literacy and numeracy to receive the HSC credential from 2020. The HSC minimum standard is set at level 3 of the Australian Core Skills Framework (ACSF). These skills are essential for everyday tasks and learning after school such as writing a letter for a job application or understanding a mobile phone plan. The standard is assessed through online tests across three areas: reading, writing and numeracy. The minimum standard online tests are 45 minutes long and include a multiple choice reading test, a multiple choice numeracy test and a short writing test based on a choice between a visual or written prompt. Examples of the tests are available on the NSW Education Standards Authority (NESA) website. Students who do not meet the HSC minimum standard can still:

- Sit the HSC exams
- Receive an ATAR for University applications
- Receive a ROSA
- Receive a HSC minimum standard report

There are no pre-requisites for choosing subjects for stage 5 or stage 6. Students do not need to achieve the minimum standard to choose a subject they will study in stage 5 or 6.

Practice tests are available for students to sit at school to help them become familiar with the online test structure and for schools to help determine student readiness to meet the minimum standard.

Students will have two opportunities per year to sit the minimum standard online tests in each area of Reading, Numeracy and Writing, in Year 10, 11 and 12. Students will also have up to 5 years from the time they start the HSC courses to sit the minimum standard online tests. The tests must be administered by schools via a lockdown browser.

Disability provisions and exemptions: Students with additional learning needs may be eligible for extra provisions for the minimum standard online tests or be exempt from meeting the HSC minimum standard in order to receive their HSC. Students taking four or more Life Skills courses can be exempt from meeting the HSC minimum standard. Students studying Life Skills English will be exempt from the Reading and Writing minimum standard tests. Students studying Life Skills maths will be exempt from the Numeracy minimum standard test.

Further Information NSW Education Standards Authority (NESA) <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/hsc/hsc-minimum-standard>.

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Business Services

BSB30120 Certificate III in Business

General Course Description

This course is designed for students who want to work in the business industry and provides an opportunity to obtain credit towards a national vocational qualification. Students will be able to gain skills in office administration, business communication, safe work practices and the use of technology in an office environment. Skills gained in this industry transfer to other industries.

Competency Based Assessment

Students in this course work to develop the competencies, skills and knowledge described by each unit of competency. To be assessed as competent a student must demonstrate that they can effectively carry out tasks to industry standards. Students will be progressively assessed as 'competent' or 'not yet competent' in individual units of competency. Students may apply for Recognition of Prior Learning provided suitable evidence of competency is submitted.

Personal Requirements

Good communication skills
Enjoy working with people
Attention to detail

Stage 6

Topics studied

- Communication Workplace
- Service delivery to customers
- Effective work practices in a business environment
- Process and maintain workplace information
- Contribute to the health and safety of self and others
- Participate in environmentally sustainable work practices
- Organise and complete daily work activities
- Work effectively with others
- Use business technology
- Handle mail
- Develop keyboard skills
- Produce simple word processed documents
- Create and use spreadsheets
- Communicate electronically

Further Studies

TAFE: Range of Certificate III qualifications, Diploma in Business, University: Bachelor of Business

Career Pathways

Administration assistant
Clerical worker
Data entry operator
Information desk clerk
Office junior
Receptionist

Type of course	Board Developed
Duration / Hours	2 Years / 240 hours
Unit Value	2 units
ATAR category	ATAR eligible (If sitting optional HSC exam)
General Information	Mandatory work placement of 70 hours. (35 hours each year).

2025 Business Services Course Descriptor

BSB30120 Certificate III in Business

This information may change due to the Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal impact.

Course: Business Services

Industry Curriculum Framework (ICF)

Australian Tertiary Admission Rank (ATAR) eligible course

HSC credit – 4 units

(2 units x 2 years or 4 units x 1 year)

Board Developed Course (240 hour)

By enrolling in this VET qualification with the NSW Department of Education RTO 90333, you are choosing to participate in a program of study which will provide you a pathway towards, HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this qualification, you must meet the assessment requirements of BSB30120 Certificate III in Business

<https://training.gov.au/training/details/bsb30120>. You will be expected to complete all the requirements of the Registered Training Organisation (RTO) and NESA. To gain the full qualification, you must achieve 13 units of competency. To meet NESA course hours the program includes 14 units. A statement of attainment towards the qualification is possible if at least one unit of competency is achieved.

Students may apply for Recognition of Prior Learning (RPL) and/or Credit Transfer (CT) provided suitable evidence is submitted.

Transferrable industry skills gained in this course

- working within the business services industry involves
- customer (client) service
- using technology to organise information
- creativity
- critical thinking
- problem solving

Examples of occupations in the business services industry

- medical administration
- clerical worker
- office administration
- receptionist
- information desk operator
- records and information administration

VET requirements

Competency-Based Assessment

In this course you will work to develop the skills and knowledge described in each unit of competency. To be assessed as competent you must demonstrate your ability to satisfactorily complete the tasks required in the assessments.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines

HSC requirements

Mandatory course requirements

You must complete 240 indicative hours of course work and a minimum of 70 hours work placement. Not meeting these requirements will incur an 'N' determined as required by NESA.

External Assessment (optional HSC examination for ATAR purposes)

The Higher School Certificate examination for Business Services is only available after completion of 240 indicative hours and will involve a written examination consisting of multiple-choice, short answers and extended response items. The examination is independent of the competency-based assessment undertaken during the course and has no impact on your eligibility to receive a vocational qualification.

Consumable costs:

Preliminary - \$Nil HSC - \$Nil

Refunds

Refund arrangements are on a pro-rata basis.
Please refer to your school refund policy

A school-based traineeship is available in this course. For more information: <https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships>

Exclusions: Students can only undertake the Business Services (120 indicative hours) course or the Business Services (240 indicative hours) course.

General information about NESA VET course exclusions can be found <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

Construction

CPC20220 Certificate II in Construction Pathways

General Course Description

This course is designed for students who wish to develop knowledge and skills to commence a career and be an effective employee in the construction industry. Students who are assessed as competent in sufficient units of competency will be eligible for a full Certificate qualification; partial completion will lead to a Statement of Attainment. Qualification pathway information is available from the Australian Apprenticeships Training Information Service.

Assessment Strategies

Assessment is competency based, which means students are assessed against set criteria using; practical projects, skill exercises, written work, formal examinations and online quizzes.

Competency Based Assessment

Students in this course work to develop the competencies, skills and knowledge described by each unit of competency. To be assessed as competent a student must demonstrate that they can effectively carry out tasks to industry standards. Students will be progressively assessed as 'competent' or 'not yet competent' in individual units of competency. Students may apply for Recognition of Prior Learning provided suitable evidence of competency is submitted.

Personal Requirements

For safety reasons, students will require long sleeved shirts, long pants and enclosed leather shoes. Steel capped boots are not required for school work, but may be needed in some workplaces when students are doing work placement. A construction industry induction card (white card) is essential for this course.

Stage 6

Topics studied

Core Units

- Apply WHS requirements, policies and procedures in the Construction Industry
- Work effectively and sustainably in the Construction Industry
- Plan and organise work
- Undertake basic construction and calculations
- Undertake basic estimation and costing
- Read and interpret plans and specifications
- Use carpentry tools and equipment
- Handle carpentry materials
- Use construction tools and equipment
- Prepare to work safely in the construction industry
- Undertake basic installation of wall tiles

Type of course	Board Developed
Duration / Hours	2 Years / 240 hours
Unit Value	2 units
ATAR category	ATAR eligible (If sitting optional HSC exam)
General Information	Mandatory work placement of 70 hours. (35 hours each year). Course contributions: Year 11 - \$70 and Year 12 - \$40. White card \$28.50

Further Studies

TAFE

University

Career Pathways

Building Industry Trades

Carpentry

Joinery

Bricklaying

2025 Construction Course Descriptor

CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3)

This information may change due to the Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal impact.

Course: Construction

Industry Curriculum Framework (ICF)
Australian Tertiary Admission Rank (ATAR) eligible course

HSC credit – 4 units

(2 units x 2 years or 4 units x 1 year)
Board Developed Course (240 hour)

By enrolling in this VET qualification with the NSW Department of Education RTO 90333, you are choosing to participate in a program of study which will provide you a pathway towards, HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this qualification, you must meet the assessment requirements of CPC20220 Certificate II in Construction Pathways (Release 6) & Statement of Attainment towards CPC20120 Certificate II in Construction (Release 3) <https://training.gov.au/Training/Details/CPC20220> & <https://training.gov.au/Training/Details/CPC20120> You will be expected to complete all and the requirements of the Registered Training Organisation and NESA. Students successfully completing the 10 units required for Construction Pathways will be eligible to receive a CPC20220 Certificate II in Construction Pathways (Release 6). A statement of attainment towards CPC20120 Certificate II in Construction is possible if at least one of the units of competency associated with this qualification is achieved.

Students may apply for Recognition of Prior Learning (RPL) and/or Credit Transfer (CT) provided suitable evidence is submitted.

Transferrable industry skills gained in this course

- risk management
- time management
- basic emergency response
- communication
- problem solving
- decision making

Examples of occupations in the construction industry

- carpentry
- joinery
- bricklaying
- builder's labourer

VET requirements

Competency-Based Assessment

In this course you will work to develop the skills and knowledge described in each unit of competency. To be assessed as competent you must demonstrate your ability to satisfactorily complete the tasks required in the assessments.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines.

HSC requirements

Mandatory course requirements

You must complete 240 indicative hours of course work and a minimum of 70 hours work placement. Not meeting these requirements will incur an 'N' determined as required by NESA.

External Assessment (optional HSC examination for ATAR purposes)

The Higher School Certificate examination for Construction is only available after completion of 240 indicative hours and will involve a written examination consisting of multiple-choice, short answers and extended response items. The examination is independent of the competency-based assessment undertaken during the course and has no impact on your eligibility to receive a vocational qualification.

Course costs

Preliminary - \$70.00 \$28.50 White Card course HSC - \$40

Refunds

Refund arrangements are on a pro-rata basis
Please refer to your school refund policy

A school-based traineeship is available in this course. For more information: <https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships>

Exclusions: Students can only undertake the Construction (120 indicative hours) course or the Construction (240 indicative hours) course. General information about NESA VET course exclusions can be found <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

Entertainment Industry

CUA30420 Certificate III in Live Production and Technical Services

General Course Requirements

This course is designed for students who want to work in the entertainment industry. It provides the opportunity to obtain credit towards, or complete a national vocational qualification. Students will be able to gain skills in audio, lighting, vision, staging, safety, customer service and working in the entertainment industry and workplace. Skills gained in this industry transfer to other industries. Occupation in the entertainment industry is wide-ranging, covering many activities, organisations and businesses in fields associated with the arts, libraries, media, museums and entertainment. Areas include audio, costume, front of house, lighting, make-up, props, scenic art, sets, staging and vision systems.

Assessment Strategies

Observation
Written tasks
Competency tests
Practical tasks

Personal Requirements

Possess good technical skills, enjoy working within an artistic environment and with artistic people.

Attention to detail, be able to work long and difficult hours, possess the patience and tolerance to deal with performers, audience and directors in stressful situations.

Stage 6

Topics Studied

- Undertake live audio operations
- Provide service to customers
- Operate basic lighting
- Work safely in the construction industry
- Follow WH&S procedures
- Assist with production operations for live performances
- Operate vision systems
- Work effectively in the creative arts industry
- Plus a large variety of electives in the HSC year.

Further Studies

Entertainment, Diplomas and Bachelor Degrees in audio and lighting, Masters Degrees in audio and lighting, applied science (acoustics etc).

Career Pathways

Production Assistant, Stage Manager, Lighting Technician, Audio Technician, Lighting Design/Direction, Audio Design/Direction, Set/Costume/Make-up Designer.

Type of course	Board Developed
Duration / Hours	2 years / 240 hours
Unit Value	2 units
ATAR category	ATAR eligible (If sitting optional HSC exam)
General Information	Mandatory work placement of 70 hours. (35 hours each year). Course contributions: Year 11 - \$28.50 (White Card) Year 12 - Nil

2025 Entertainment Industry Course Descriptor

CUA30420 Certificate III in Live Production and Technical Services

This information may change due to the Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal impact.

Course: Entertainment Industry
Industry Curriculum Framework (ICF)
Australian Tertiary Admission Rank (ATAR) eligible course

HSC credit – 4 units plus 1 unit for the specialisation study
(2 units x 2 years) plus (1 unit x 1 year)
Board Developed Course (240 hour) plus (60 hour)

By enrolling in this VET qualification with the NSW Department of Education RTO 90333, you are choosing to participate in a program of study which will provide you a pathway towards, HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this qualification, you must meet the assessment requirements of CUA30420 Certificate III in Live Production and Technical Services <https://training.gov.au/training/details/cua30420>. You will be expected to complete all the requirements of the Registered Training Organisation (RTO) and NESA. To gain the full qualification, you must achieve 15 units of competency. A statement of attainment towards the qualification is possible if at least one unit of competency is achieved.

Students may apply for Recognition of Prior Learning (RPL) and/or Credit Transfer (CT) provided suitable evidence is submitted.

Transferrable industry skills gained in this course

- Customer (client) service skills
- technical production of lighting, sound and vision
- Communication skills
- creativity
- critical thinking
- problem solving

Examples of occupations in the entertainment industry

- assistant sound technician
- assistant lighting technician
- follow spot operator
- front of house assistant
- production crew
- stagehand

VET requirements

Competency-Based Assessment

In this course you will work to develop the skills and knowledge described in each unit of competency. To be assessed as competent you must demonstrate your ability to satisfactorily complete the tasks required in the assessments.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines

HSC requirements

Mandatory course requirements

You must complete 300 indicative hours of course work and a minimum of 70 hours work placement. Not meeting these requirements will incur an 'N' determined as required by NESA.

External Assessment (optional HSC examination for ATAR purposes)

The Higher School Certificate examination for Entertainment is only available after completion of 240 indicative hours and will involve a written examination consisting of multiple-choice, short answers and extended response items. The examination is independent of the competency-based assessment undertaken during the course and has no impact on your eligibility to receive a vocational qualification.

Consumable costs

Preliminary - \$28.50 White Card course

HSC - \$Nil

Refunds

Refund arrangements are on a pro-rata basis.
Please refer to your school refund policy

A school-based traineeship is available in this course. For more information: <https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships>

Exclusions: Students can only undertake the Entertainment Industry (120 indicative hours) course or the Entertainment Industry (240 indicative hours) course.

General information about NESA VET course exclusions can be found <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

Fitness

SIS30321 Certificate III in Fitness

Stage 6

General Course Requirements

This course is designed for students to learn about anatomy and physiology principles, plans, deliver and monitor exercise programs and how to make healthy eating recommendations. This course prepares students for employment as a fitness instructor in settings such as fitness facilities, gyms, as well as leisure and community centres. Fitness instructors may plan and deliver group exercise sessions and develop gym-based programs for individuals.

Students who are assessed as competent in sufficient units of competency will achieve the following outcomes:

- A nationally accredited qualification at Certificate III level.
- Experience liaising with industry professional and a network of peers.
- A First Aid certificate.
- A strong pathway to continue studies and enhance career opportunities.

Assessment Strategies

Practical Tasks

Written Tasks

Competency Based Assessment

Students in this course work towards developing skills and knowledge described by each unit of competency. To be assessed as competent, a student must demonstrate that they can effectively carry out tasks to industry standards. Students will be progressively assessed as 'competent' or 'not yet competent' in individual units of competency.

Topics Studied

- Deliver and monitor a service to customers
- Organise personal work priorities
- Provide first aid
- Participate in workplace health and safety
- Complete pre-exercise screening and service orientation
- Complete client fitness assessments
- Plan group exercise sessions
- Instruct group exercise sessions
- Develop and instruct gym-based exercise programs for individual clients
- Use anatomy and physiology knowledge to support safe and effective exercise

Further Studies

TAFE Certificates and Diploma
University studies

Type of course	Board Endorsed
Duration / Hours	2 years / 240 hours
Unit Value	2 units
ATAR category	Non ATAR
General Information	Mandatory Work Placement of 70 hours. (35 hours per year.) \$85.00 First Aid course.

Career Pathways

Gym Instructor
Group Fitness Instructor
Personal Trainer
Fitness Facility Manager
Special Needs Trainer
Trainer or Manager of gymnasiums and sports centres

2025 Fitness Course Descriptor SIS30321 Certificate III in Fitness

This information may change due to the Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal impact.

Course: Fitness

Board endorsed course (BEC) 300 hours
(2 units x 2 years and 1 unit x 1 year)

HSC credit – 5 units

There is no Australian Tertiary Admission Rank (ATAR) for this course

By enrolling in this VET qualification with the NSW Department of Education RTO 90333, you are choosing to participate in a program of study which will provide you a pathway towards, HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this qualification, you must meet the assessment requirements of SIS30321 Certificate III in Fitness <https://training.gov.au/training/details/SIS30321>. You will be expected to complete all the requirements of the Registered Training Organisation and NESA. To gain the full qualification you must achieve 15 units of competency. A statement of attainment towards the qualification is possible if at least one unit of competency is achieved.

Students may apply for Recognition of Prior Learning (RPL) and/or Credit Transfer (CT) provided suitable evidence is submitted.

Transferrable industry skills gained in this course

- organisational skills
- teamwork
- communication
- adaptability
- problem solving
- time management

Examples of occupations in the fitness industry

- group fitness instructor
- personal trainer
- aqua fitness instructor
- gym fitness instructor

VET requirements

Competency-Based Assessment

In this course you will work to develop the skills and knowledge described in each unit of competency. To be assessed as competent you must demonstrate your ability to complete the tasks required in the assessments.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines

HSC requirements

Mandatory course requirements

You must complete 300 indicative hours of course work and a minimum of 70 hours work placement. Not meeting these requirements will incur an 'N' determined as required by NESA.

External Assessment

There is no external assessment (optional HSC examination) for this course.

Consumable costs

Preliminary - \$85.00 First Aid Course **HSC** - \$Nil

Refunds

Refund arrangements are on a pro-rata basis.
Please refer to your school refund policy

A school-based traineeship is available in this course. For more information <https://education.nsw.gov.au/schooling/students/career-and-study-pathways/school-based-apprenticeships-and-traineeships/traineeships/certificate-iii-fitness>

Exclusions: Students wanting to complete more than one course in the Sport, Fitness and Recreation Training Package are advised to consult with NESA VET course exclusions.

General information about NESA VET course exclusions can be found <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

Hospitality

SIT20322 Certificate II in Hospitality - Food and Beverage

General Course Description

This course is designed for students who wish to develop knowledge and skills to commence a career and be an effective employee in the hospitality and customer service industry. The primary focus is on 'front of house' and each unit of competency will provide the skills to prepare a restaurant, serve customers, prepare beverages, and apply the principles of hygiene and food safety. Students will develop skills and knowledge in preparation to work in a range of hospitality settings, such as restaurants, cafes, bistros and hotels to provide hospitality service using operational skills and basic industry knowledge.

Assessment Strategies

Practical tasks
Written tasks
Role Play
Online quizzes

Competency Based Assessment

Students in this course work to develop the competencies, skills and knowledge described by each unit of competency. To be assessed as competent a student must demonstrate that they can effectively carry out tasks to industry standards. Students will be progressively assessed as 'competent' or 'not yet competent' in individual units of competency. Students may apply for Recognition of Prior Learning provided suitable evidence of competency is submitted.

Personal Requirements

Hospitality uniform \$100 to hire from school (\$60 refund at end of hire).

Stage 6

Topics Studied

- Participate in safe work practices
- Use hygienic practices for food safety
- Prepare and serve espresso coffee
- Serve food and beverages
- Prepare and serve non-alcoholic beverages
- Work effectively with others
- Prepare appetisers and salads
- Prepare and present simple dishes
- Interact with customers
- Source and use information on the hospitality industry
- Show social and cultural sensitivity
- Use food preparation equipment
- Use hospitality skills effectively
- Prepare and present sandwiches
- Participate in safe food handling practices

Further Studies

TAFE Certificates and Diplomas,
University studies

Career Pathways

Barista
Food and Beverage Attendant
Hospitality Management
Events Manager

Type of course	Board Developed
Duration / Hours	2 years / 240 hours
Unit Value	2 units
ATAR cat.	ATAR eligible (If sitting optional HSC exam)
General Information	<p>Mandatory work placement of 70 hours. (35 hours each year).</p> <p>Hospitality Uniform Hire: \$100.00 (\$60 refund at the of hire).</p> <p>Course contributions:</p> <p>Year 11 - \$90 per year</p> <p>Year 12 - \$60 per year</p>

2025 Hospitality Course Descriptor SIT20322 Certificate II in Hospitality

This information may change due to the Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal impact.

Course: Hospitality (Food and Beverage)

Industry Curriculum Framework (ICF)

Australian Tertiary Admission Rank (ATAR) eligible course

HSC credit – 4 units

(2 units x 2 years or 4 units x 1 year)

Board Developed Course (240 hour)

By enrolling in this VET qualification with the NSW Department of Education RTO 90333, you are choosing to participate in a program of study which will provide you a pathway towards, HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this qualification, you must meet the assessment requirements of SIT20322 Certificate II in Hospitality <https://training.gov.au/training/details/SIT20322>. You will be expected to complete all the requirements of the Registered Training Organisation and NESA. To gain the full qualification, you must achieve 12 units of competency. A statement of attainment towards the qualification is possible if at least one unit of competency is achieved.

Students may apply for Recognition of Prior Learning (RPL) and/or Credit Transfer (CT) provided suitable evidence is submitted.

Transferrable industry skills gained in this course

- customer service skills
- teamwork
- organisational skills
- adaptability
- critical thinking
- problem solving

Examples of occupations in the hospitality industry

- food and beverage attendant
- espresso coffee machine operator
- restaurant host/hostess
- receptionist
- function attendant
- barista and café service

VET requirements

Competency-Based Assessment

In this course you will work to develop the skills and knowledge described in each unit of competency. To be assessed as competent you must demonstrate your ability to satisfactorily complete the tasks required in the assessments.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines

HSC requirements

Mandatory course requirements

You must complete 240 indicative hours of course work and a minimum of 70 hours work placement. Not meeting these requirements will incur an 'N' determined as required by NESA.

External Assessment (optional HSC examination for ATAR purposes)

The Higher School Certificate examination for Hospitality is only available after completion of 240 indicative hours and will involve a written examination consisting of multiple-choice, short answers and extended response items. The examination is independent of the competency-based assessment undertaken during the course and has no impact on your eligibility to receive a vocational qualification.

Consumable costs

Preliminary – Year 11 - \$90 per year \$100 Uniform hire **HSC** - \$60

Refunds

Refund arrangements are on a pro-rata basis.
Please refer to your school refund policy

A school-based traineeship is available in this course. For more information:

<https://education.nsw.gov.au/schooling/students/career-and-study-pathways/school-based-apprenticeships-and-traineeships/traineeships/certificate-ii-hospitality>

Exclusions: In this Framework, students can only undertake the Hospitality (120 indicative hours) course or the Hospitality (240 indicative hours) course.

General information about NESA VET course exclusions can be found <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

Manufacturing and Engineering

MEM10119 Certificate I in Engineering

General Course Description

This course is designed for students who wish to develop the knowledge and skills required to commence a career in the engineering and manufacturing industry. Students who are assessed as competent in sufficient units will be eligible for a Certificate I in Engineering and a Statement of Attainment towards MEM20413 Certificate II in Engineering Pathways.

Competency Based Assessment

Students in this course work to develop the competencies, skills and knowledge described by each unit of competency. To be assessed as competent a student must demonstrate that they can effectively carry out tasks to industry standards. Students will be progressively assessed as 'competent' or 'not yet competent' in individual units of competency. Students may apply for Recognition of Prior Learning provided suitable evidence of competency is submitted.

Personal Requirements

For safety reasons, students will require long sleeved shirts, long pants and enclosed leather shoes. Steel capped boots are not required for school work but may be needed in some workplaces when doing work placement.

Type of course	Board Developed
Duration / Hours	2 units x 2 years - 240 hours
Unit Value	2 units
ATAR category	Non ATAR
General Information	Mandatory work placement of 35 hours in Year 12. Course contribution: \$65.00 per year.

Stage 6

Topics studied

- Working safely and effectively in manufacturing and engineering
- Undertake a basic engineering project
- Develop a career plan for the engineering and manufacturing industry
- Organise and communicate information
- Undertake manual handling
- Perform computations
- Use hand tools
- Use power tools/handheld operations
- Interact with computing technology
- Use workshop machines for basic operations
- Use engineering workshop machines
- Use electric welding machines
- Use fabrication equipment

Further Studies

Tertiary Engineering courses
TAFE Cert III, Diploma,
Apprenticeships

Career Pathways

Metal fabrication, Metal machining,
Automotive, Smash Repairs
Engineering Areas

2025 Manufacturing and Engineering Introduction Course Descriptor

MEM10119 Certificate I in Engineering & Statement of Attainment towards MEM20422 Certificate II in Engineering Pathways

This information may change due to the Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal impact.

Course: Manufacturing and Engineering - Introduction
Board Endorsed Course (240 hour)
(2 units x 2 years or 4 units x 1 year)

HSC credit – 4 units

There is no Australian Tertiary Admission Rank (ATAR) for this course

By enrolling in this VET qualification with the NSW Department of Education RTO 90333, you are choosing to participate in a program of study which will provide you a pathway towards, HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this qualification, you must meet the assessment requirements of MEM10119 Certificate I in Engineering & Statement of Attainment towards MEM20422 Certificate II in Engineering Pathways

<https://training.gov.au/Training/Details/MEM10119> & <https://training.gov.au/Training/Details/MEM20422> You will be expected to complete all requirements of the Registered Training Organisation. To gain the full qualification MEM10119 Certificate I in Engineering students must successfully achieve 8 units of competency (16 points). A Statement of Attainment toward MEM20413 Certificate II in Engineering is possible if at least one of the certificate II units of competency is achieved.

Students may apply for Recognition of Prior Learning (RPL) and/or Credit Transfer (CT) provided suitable evidence is submitted.

Transferrable industry skills gained in this course

- risk management
- time management
- basic emergency response
- communication
- problem solving
- decision making

Examples of occupations in the manufacturing and engineering industry

- fitter machinist
- refrigeration mechanic
- toolmaker
- maintenance fitter
- Air conditioning mechanic

VET requirements

Competency-Based Assessment

In this course you will work to develop the skills and knowledge described in each unit of competency. To be assessed as competent you must demonstrate your ability to satisfactorily complete the tasks required in the assessments.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines.

HSC requirements

Mandatory course requirements

You must complete 240 indicative hours of course work and a minimum of 35 hours work placement. Not meeting these requirements will incur an 'N' determined as required by NESA.

External Assessment

There is no external assessment (optional HSC examination) for this course.

Consumable costs

Preliminary - \$65.00 HSC - \$65.00

Refunds

Refund arrangements are on a pro-rata basis
Please refer to your school refund policy

A school-based traineeship is not available in this course.

Exclusions: General information about NESA VET course exclusions can be found

<https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

Primary Industries

AHC20122 Certificate II in Agriculture

General Course Description

This course is designed for students who wish to develop knowledge and skills to commence a career and be an effective employee in the Agricultural and Horticultural industries. Students develop an understanding of how a rural property works and is maintained, learning fencing and other construction techniques. They also learn about how environmental aspects are important in the propagation of plants and the care of animals.

Competency Based Assessment

Students in this course work to develop the competencies, skills and knowledge described by each unit of competency. To be assessed as competent a student must demonstrate that they can effectively carry out tasks to industry standards. Students will be progressively assessed as 'competent' or 'not yet competent' in individual units of competency. Students may apply for Recognition of Prior Learning provided suitable evidence of competency is submitted.

Assessment strategies

Written tasks

Practical activities

Formal examinations

Personal Requirements

Interest in the natural environment, animals and plants.

Practical hands on approach to learning.

Stage 6

Topics Studied

- Work Health and Safety
- Working in Industry
- Weather
- Chemicals
- Healthy Livestock
- Tractors
- Feed and Water Livestock
- Fencing

Further Studies

Tertiary:

Bachelor AgSc

Bachelor Agribusiness

Bachelor Agriculture

Bachelor in Agriculture Production and Management

Vocational:

Certificate III to Advanced Diploma

Career Pathways

Farm Assistant

Station Hand

Head Stockman

Farm Overseer

Foreman or Supervisor

Station or Production Manager

Agribusiness Manager

Type of course	Board Developed
Duration / Hours	1 or 2 years / 120 or 240 hours
Unit Value	2 units
ATAR category	ATAR eligible (if sitting optional HSC exam)
General Information	Mandatory work placement of 70 hours. (35 hours each year).

2025 Primary Industries Course Descriptor

AHC20122 Certificate II in Agriculture

This information may change due to the Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal impact.

Course: Primary Industries

Industry Curriculum Framework (ICF)

Australian Tertiary Admission Rank (ATAR) eligible course

HSC credit – 4 units

(2 units x 2 years or 4 units x 1 year)

Board Developed Course (240 hour)

By enrolling in this VET qualification with the NSW Department of Education RTO 90333, you are choosing to participate in a program of study which will provide you a pathway towards, HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this qualification, you must meet the assessment requirements of AHC20122 Certificate II in Agriculture <https://training.gov.au/Training/Details/AHC20122> You will be expected to complete all requirements of the Registered Training Organisation (RTO) and NESA. To gain the full qualification you must achieve 16 units of competency. To meet NESA's indicative hours 17 units of study may be required. A statement of attainment towards the qualification is possible if at least one unit of competency is achieved.

Students may apply for Recognition of Prior Learning (RPL) and/or Credit Transfer (CT) provided suitable evidence is submitted.

Transferrable industry skills gained in this course

- risk management
- time management
- basic emergency response
- communication
- problem solving
- decision making

Examples of occupations in the agriculture industry

- farm or station hand/labourer
- shearing hand
- nursery assistant
- livestock worker

VET requirements

Competency-Based Assessment

In this course you will work to develop the skills and knowledge described in each unit of competency. To be assessed as competent you must demonstrate your ability to complete the tasks required in the assessments.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines.

HSC requirements

Mandatory course requirements

You must complete 240 indicative hours of course work and a minimum of 70 hours work placement. Not meeting these requirements will incur an 'N' determined as required by NESA.

External Assessment (optional HSC examination for ATAR purposes)

The Higher School Certificate examination for Primary Industries is only available after completion of 240 indicative hours and will involve a written examination consisting of multiple-choice, short answers and extended response items. The examination is independent of the competency-based assessment undertaken during the course and has no impact on your eligibility to receive a vocational qualification.

Consumable costs

Preliminary - \$Nil HSC - \$Nil

Refunds

Refund arrangements are on a pro-rata basis
Please refer to your school refund policy

A school-based traineeship is available in this course. For more information: <https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships>

Exclusions: In this Framework, students can only undertake the Primary Industries (120 indicative hours) course or the Primary Industries (240 indicative hours) course

General information about NESA VET course exclusions can be found <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

Retail Services

SIR30216 Certificate III in Retail

General Course Description

This course is designed for students who wish to develop knowledge and skills to commence a career and be an effective employee in the retail services and customer service industry, such as speciality stores, supermarkets, department stores and retail fast food outlets. Sales assistants aim to encourage customers in retail businesses to buy and return to buy again. They advise customers on the price, location, selection, use and care of goods available in the store as well as offering services such as laybys and delivery to provide good customer service.

Competency Based Assessment

Students in this course work to develop the competencies, skills and knowledge described by each unit of competency. To be assessed as competent a student must demonstrate that they can effectively carry out tasks to industry standards. Students will be progressively assessed as 'competent' or 'not yet competent' in individual units of competency. Students may apply for Recognition of Prior Learning provided suitable evidence of competency is submitted.

Personal Requirements

Good communication skills
Enjoy working with people
Attention to detail

Stage 6

Topics studied

- Engage the customer
- Contribute to workplace health and safety
- Identify and respond to security risks
- Sell to the retail customer
- Work effectively in a service environment
- Work effectively in a team
- Assist with customer difficulties
- Build customer relationships and loyalty
- Produce visual merchandise displays
- Advise on products and services
- Receive and handle retail stock
- Control stock
- Organise and maintain the store environment
- Follow point-of-sale procedures

Type of course	Board Developed
Duration / Hours	2 units x 1 year - 120 hours 2 units x 2 years - 240 hours 4 units x 1 year - 240 hours
Unit Value	2 units
ATAR category	ATAR eligible (If sitting optional HSC exam)
General Information	Mandatory work placement of 70 hours. (35 hours each year).

Further Studies

Certificate IV Retail Management
Retail Management Diploma
Bachelor in Business

Career Pathways

Sales Assistant
Retail Assistant
Sales Administrator
Supervisor
Trainee
Retail Store Manager
Retail Buyer

2025 Retail Services Course Descriptor

SIR30216 Certificate III in Retail

This information may change due to the Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal impact

Course: Retail Services

Industry Curriculum Framework (ICF)

Australian Tertiary Admission Rank (ATAR) eligible course

HSC credit – 4 units

(2 units x 2 years or 4 units x 1 year))

Board Developed Course (240 hour)

By enrolling in this VET qualification with the NSW Department of Education RTO 90333, you are choosing to participate in a program of study which will provide you a pathway towards, HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this qualification, you must meet the assessment requirements of SIR30216 Certificate III in Retail <https://training.gov.au/Training/Details/SIR30216>. You will be expected to complete all requirements of the Registered Training Organisation and NESA. To gain the full qualification you must achieve 13 units of competency. A statement of attainment towards the qualification is possible if at least one unit of competency is achieved.

Students may apply for Recognition of Prior Learning (RPL) and/or Credit Transfer (CT) provided suitable evidence is submitted.

Transferrable industry skills gained in this course

- maintain store operations
- using technology to organise information
- meeting organisational expectations
- customer service skills
- teamwork
- problem solving

Examples of occupations in the retail services industry

- frontline sales assistant
- customer service representative
- shop assistant
- retail supervisor
- team leader
- senior sales assistant

VET requirements

Competency-Based Assessment

In this course you will work to develop the skills and knowledge described in each unit of competency. To be assessed as competent you must demonstrate your ability to satisfactorily complete the tasks required in the assessments.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines

HSC requirements

Mandatory course requirements

You must complete 240 indicative hours of course work and a minimum of 70 hours work placement. Not meeting these requirements will incur an 'N' determined as required by NESA.

External Assessment (optional HSC examination for ATAR purposes)

The Higher School Certificate examination for Retail Services is only available after completion of 240 indicative hours and will involve a written examination consisting of multiple-choice, short answers and extended response items. The examination is independent of the competency-based assessment undertaken during the course and has no impact on your eligibility to receive a vocational qualification.

Consumable costs

Preliminary - \$Nil HSC - \$Nil

Refunds

Refund arrangements are on a pro-rata basis.
Please refer to your school refund policy

A school-based traineeship is available in this course. For more information: <https://education.nsw.gov.au/public-schools/career-and-study-pathways/school-based-apprenticeships-and-traineeships>

Exclusions: In this framework students can only undertake the Retail Services (120 indicative hours) course or the Retail Services (240 indicative hours) course.

General information about NESA VET course exclusions can be found <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>

Sport Coaching

SIS30521 Certificate III in Sport Coaching

Stage 6

General Course Description

This course is designed for students who wish to develop knowledge and skills to commence a career and be an effective employee in the sports education and coaching industries. Students who are assessed as competent in sufficient units of competency will be eligible for a full Certificate qualification; partial completion will lead to a Statement of Attainment.

Competency Based Assessment

Students in this course work to develop the competencies, skills and knowledge described by each unit of competency. To be assessed as competent a student must demonstrate that they can effectively carry out tasks to industry standards. Students will be progressively assessed as 'competent' or 'not yet competent' in individual units of competency. Students may apply for Recognition of Prior Learning provided suitable evidence of competency is submitted.

Personal Requirements

Possess a keen interest in physical activity and sport.
Willingness to engage with and participate in sport and coaching within the school and community.

Topics studied

- Participate in workplace health and safety
- Work in a community coaching role
- Continuously improve coaching skills and knowledge
- Provide first aid
- Meet participant coaching needs
- Apply business risk management processes
- Coach sport participants up to an intermediate level
- Conduct sport, fitness and recreation event
- Continuously improve officiating skills and knowledge

Type of course	Board Endorsed
Duration / Hours	2 units x 1 year - 120 hours 2 units x 2 years - 240 hours 4 units x 1 year - 240 hours
Unit Value	2 units
ATAR category	Non ATAR
General Information	Mandatory work placement of 35 hours. Course contributions: \$85 for senior first aid and excursions.

Further Study

TAFE related certificates
Tertiary studies in sport related fields.

Careers Pathways

Lifeguard
Sports Coach
First Aid Officer
Events Manager
Sport Psychologist

2025 Sport Coaching Course Descriptor SIS30521 Certificate III in Sport Coaching

This information may change due to the Training Package and NSW Education Standards Authority (NESA) updates. Notification of variations will be made in due time with minimal impact.

Course: Sport Coaching

Board Endorsed Course (240 hour)
(2 units x 2 years or 4 units x 1 year)

HSC credit – 4 units

There is no Australian Tertiary Admission Rank (ATAR) for this course

By enrolling in this VET qualification with the NSW Department of Education RTO 90333, you are choosing to participate in a program of study which will provide you a pathway towards, HSC accreditation and a nationally recognised qualification (dual accreditation). To receive this qualification, you must meet the assessment requirements of SIS30521 Certificate III in Sport Coaching <https://training.gov.au/training/details/sis30521>. You will be expected to complete all requirements of the Registered Training Organisation and NESA. To gain the full qualification you must achieve 10 units of competency. A statement of attainment towards the qualification is possible if at least one unit of competency is achieved.

Students may apply for Recognition of Prior Learning (RPL) and/or Credit Transfer (CT) provided suitable evidence is submitted.

Transferrable industry skills gained in this course

- organisational skills
- teamwork
- using technology to collate data
- time management
- problem solving
- communication

Examples of occupations in the sport coaching industry

- sport coaching development officer
- sports club administrator
- sport journalism
- sports therapist
- strength and conditioning coach
- sport performance researcher

VET requirements

Competency-Based Assessment

In this course you will work to develop the skills and knowledge described in each unit of competency. To be assessed as competent you must demonstrate your ability to satisfactorily complete the tasks required in the assessments.

Appeals and Complaints

You may lodge a complaint or an appeal about a decision (including assessment decisions) by following the Appeals and Complaints Guidelines

HSC requirements

Mandatory course requirements

You must complete 240 indicative hours of course work and a minimum of 35 hours work placement. Not meeting these requirements will incur an 'N' determined as required by NESA.

External Assessment

There is no external assessment (optional HSC examination) for this course.

Consumable costs

Preliminary - \$85 First Aid Certificate HSC - \$Nil

Refunds

Refund arrangements are on a pro-rata basis.
Please refer to your school refund policy

A school-based traineeship is available in this course. For more information:

Exclusions: Students wanting to complete more than one course in the Sport, Fitness and Recreation Training Package are advised to consult with NESA VET course exclusions.

General information about NESA VET course exclusions can be found <https://educationstandards.nsw.edu.au/wps/portal/nesa/11-12/stage-6-learning-areas/vet/course-exclusions>